

CROWSNEST PASS CHAMBER OF COMMERCE

Date: Thursday June 2nd 2016

Time: 8:30am

Location: Chef 2Thirteen

JUNE BOARD MEETING MINUTES:

Present: Brian Gallant, Dawn Rigby, Andrea Massingham, Nathan, Sarah-Dash Arbuckle, Jackie Woodman, Tim May

Guest: Danielle (community market coordinator)

CALL TO ORDER:

The meeting was called to order at 8:35am

APPROVAL OF THE AGENDA:

Motion to approve the agenda presented. Sarah Carried

APPROVAL OF MINUTES FROM MAY:

Motion to approve the minutes Nathan carried. All in favor

APPROVAL OF FINANCIAL STATEMENTS FOR MAY 2016:

Dawn provided with summary of financial statements. Revenue for the Business guide was approx \$6000 in 2016 compared to last year we are down about \$4000 due to less number of vendor.

Motion to approve the financial report for May 2016. Tim May carried.

DELEGATION- Farmers Market Committee

Dannielle- guest speaker

Requested help from chamber to promote the farmers market. June 30th to Sept 8th from 4pm to 8pm

Board members- Voted to help the community farmers market by the board- all in favor

Motion - carried by Andrea

CHAMBER CREDIT CARD (Nathan Smigel)

Option 1 – Line of Credit, Cheaper interest rate

Option 2 - credit card with cash back advantage

As presented the credit card holder should be one of the board administrators

Charges on credit card such as going away lunches, VIC Tours, Hotel Charges and anything beyond has to be approved by the board. Treasurer and the office manager will be responsible for reconciling the statements. Board approved and the credit card should be under Presidents name.

Motion by Dawn that Nathan will continue to apply for the credit card for the president on behalf of the chamber. Jackie carried

CHAMBER SURVEY PRESENTATION – Brian Gallant

- Very successful, 30% members are engaged and happy with their decisions to be part of the chamber. The survey showed us that the members would like to see more community contributions, business programs like trade show, luncheon and visitors guide. Chamber would like to focus more networking. Brian will present the survey results in July Luncheon.

Motion to approve the survey results- Dawn and carried by Andrea

RICHARD MILKEN DISCUSSION- Brian Gallant

Email was forwarded to all the board members, he is interested in offering seminar about business coaching and need chambers help to organize the seminar. There will be no cost for the Chamber. Board members voted to not to go forward with this event.

Motion Dawn - not to move forward with the Richard Milken seminar, carried by Tim

OFFICE MANAGERS REPORT

Very challenging month it has being and have to self-taught most of the things and Dawn Rigby is always helpful whenever I have questions. Need help with the website.

10.20AM IN CAMERA- ANDREA

SET NEXT MEETING DATE:

July 14th 2016

ADJOURNEMENT OF THE MEETING

Motion to adjourn the meeting @ 10.30am – Andrea
All in favor